

# Notice of Meeting

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## **Governance and Audit Committee**

**Wednesday, 19 November 2008  
at 6.30pm**

In Council Chamber, Council Offices,  
Market Street, Newbury

Date of despatch of Agenda: Tuesday, 11 November 2008

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser, Democratic Services Manager on (01635) 519045, e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

## Governance and Audit Committee to be held on 19 November 2008 *(continued)*

- To:** Councillors: Jeff Beck (*Chairman*), Paul Bryant, Tony Linden, Irene Neill, Julian Swift-Hook, Tony Vickers (*Vice-Chairman*) and Quentin Webb
- Substitutes:** Councillors: Brian Bedwell, Keith Woodhams, Adrian Edwards, Owen Jeffery
- Guests & Officers:** David Holling (Head of Legal and Electoral Services), Andy Walker (Head of Finance), Ian Priestley (Assurance Manager), Moira Fraser (Democratic Services Manager), Charles Morris (Risk and Insurance Manager)

# Agenda

## Part I

	<b>Page No.</b>
1. <b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on the 29 September 2008.	1 – 4
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>Risk Management Terrorism Insurance</b> (Charles Morris) <i>To consider the implications associated with terrorism insurance.</i>	5 – 8
5. <b>Service Risk Register - Housing and Performance</b> <i>To allow the Committee to review the Risk Register.</i>	9 – 22
6. <b>Delegation of Authority to Head of Education</b> (C1782) <i>To recommend a delegation of authority to the Head of Education to consult annually on admission arrangements.</i>	23 – 26
7. <b>Amendment to the Individual Decision Making Protocol</b> (C1783) <i>To consider extending the protocol for decision making by Individual Portfolio Members to include statutory consultations that the Council has to undertake.</i>	27 – 30
8. <b>Date of the Next Meeting</b> <b>19 January 2009</b>	

Andy Day  
Head of Policy and Communication